

Indoor Syllabus for Basic Training of Dy. SP. (U/T)
Block Syllabus

Time Management: Calculation of available training days and period details

Duration of Basic Training: **365 days**

Less '0' week : 06 days

Less Sundays : 52 days

Less 2nd& 4th Saturdays : 26 days

Less Midterm Break : 07 days

Less Holidays (approx) : 25 days

Less visit to different units : 15 days

Less engagement for L/O Duty : 14 days

Less Exam days : 20 days

Less Days for POP rehearsal : 10 days

T O T A L : **175 days**

Total Training days available at SVSPA, WB: **190 days**

Total No. of Indoor periods to be available: (190 x 4) = **760 periods**

Indoor periods per day = 4 Periods

Duration of 01 period = 45 minutes

Total No. of Outdoor periods to be available: (190 x 5) = **950 periods**

Outdoor periods per day = 05 periods

Duration of 01 period = 40 minutes

➤ If unforeseen wastage exceeds 10 days, training duration will be extended accordingly.

1. Modules for Academic Training and Allocation of periods and marks

Sl No	Modules	Marks Allotted	Full Marks	Periods
	Academic Training Module :			
1.	Paper – I : Studies on Criminal Justice & Policing A. Criminal Justice, Human Rights & Police Reforms B. Social Conflicts & Policing C. Criminology	30 20 50	100	70
2.	Paper – II : Police Organization, Administration & Management A. Police Organization & Administration B. Leadership & Management in Police	50 50	100	60
3	Paper – III : Police Management A. Police Station Management B. Law & Order Management C. Traffic Management D. Disaster Management E. Security Management	30 20 20 15 15	100	113
4	Paper-IV: Appreciation Programme A. Language Appreciation (Hindi /Bengali) B. Telecommunication Appreciation C. Computer Appreciation	30 20 50	100	50
5.	Paper – V : Law & Procedure (without book) A. Jurisprudence & legal Concept B. Indian Penal Code C. Code of Criminal Procedure D. Indian Evidence Act E. Special & Local Laws	10 30 30 15 15	100	10
6.	Paper – VI : Law & Procedure (with book) A. Indian Penal Code B. Code of Criminal Procedure C. Indian Evidence Act D. Special & Local Laws	30 30 20 20	100	237
7.	Paper – VII : Investigation of Crime & Court Management A. Investigation of Crime & its Supervision B. Scientific Aids to Investigation C. Court Management	40 40 20	100	170
8.	Paper – VIII: Supervision of Police Works & Financial Management A. Supervision of Police Works : Guiding Principles B. Supervision of Police Units & Disciplinary Aspect C. Financial Management	40 40 20	100	50
9.	Marks allotted for Internal assessment on the performance of Academic training & conduct of trainees. CLI-I is responsible for assessment.		50	
	Total Marks & Periods allotted		850	760

Academic Training, Examination and Evaluation: At A Glance

Sl No.	Paper / Subject	Methodology of Training	Duration	Methodology of Examination	Methodology of evaluation	Allocation of marks
1	Paper – I : Studies on Criminal Justice & Policing A. Criminal Justice, Human Rights & Police Reforms B. Social Conflicts & Policing C. Criminology	Theoretical Classes	Studies to be completed within 1 st semester & exam to be conducted after 5 months	Written Examination	To be evaluated by external faculty	100
2	Paper – II : Police Organization, Administration & Management A. Police Organization & Administration B. Leadership & Management in Police	Theoretical Classes	Studies to be completed within 1 st semester & exam to be conducted after 5 months	Written Examination	To be evaluated by external faculty	100
3	Paper – III : Police Management A. Police Station Management B. Law & Order Management C. Traffic Management D. Disaster Management E. Security Management	Theoretical Classes & practical classes	Studies to be commenced 1 st semester and exam to be conducted after 5 months	Written Examination	To be evaluated by external faculty	100
4	Paper-IV: Appreciation Programme A. Language Appreciation (Hindi /Bengali) B. Telecommunication Appreciation C. Computer Appreciation	Theoretical Classes & practical classes	Studies to be commenced from 1 st semester and exam to be conducted after 5 months	Written Examination	To be evaluated by external faculty	100
5	Paper –V : Law & Procedure (without book) A. Jurisprudence & legal Concept B. Indian Penal Code C. Code of Criminal Procedure D. Indian Evidence Act E. Special & Local Laws	Theoretical Classes	Studies to be commenced from 1 st semester and exam to be conducted within 12 months	Written Examination	To be evaluated by external faculty	100
6	Paper – VI : Law & Procedure (with book) A. Indian Penal Code B. Code of Criminal Procedure C. Indian Evidence Act D. Special & Local Laws	Theoretical Classes	Studies to be commenced from 1 st semester and exam to be conducted within 12 months	Written Examination	To be evaluated by external faculty	100
7	Paper – VII : Investigation of Crime & Court Management A. Investigation of Crime & its Supervision B. Scientific Aids to Investigation C. Court Management	Theoretical Classes, practical classes & Field visit	Studies to be commenced from 2 nd semester and exam to be conducted within 12 months	Written Examination	To be evaluated by external faculty	100
8	Paper – VIII: Supervision of Police Works & Financial Management A. Supervision of Police Works : Guiding Principles B. Supervision of Police Units & Disciplinary Aspect C. Financial Management	Theoretical Classes	Studies to be commenced from 2 nd semester and exam to be conducted within 12 months	Written Examination	To be evaluated by external faculty	100

2. Special Academic Session on sensitization module

(Periods are already allotted in different modules of syllabus)

SL. No.	Subject	Academic support
1	Anti Human Trafficking	In-house & Guest Faculties from NGOs
2	Community Policing	Senior Officers
3	Internal security & VIP security	Officers from Security Directorate
4	Human Rights Valuation: Case Studies- Inquiry by SHRC	Officers from WBSHRC
5	Land Disputes & Police Responsibilities	Senior Officer
6	Industrial Disputes & Police Responsibilities	Senior Officer
7	Stress Management & Time Management	Senior Officer
8	Media Management	Senior Officer
9	Election Management	Senior Officer
10	Crowd Control & Event Management	Senior Officer
11	Detection & Disposal of IED	Officer from CID, WB
12	Investigation of Cyber Crime	Officer from CID, WB
13	Investigation of UAPA Cases	Officer from CID, WB
14	Trial Monitoring	Officer from CID, WB
15	Police Arrangement : Drawing up & Execution	Senior Officer
16	Inspection of Police Station	Senior Officer
17	Supervision of Works at Police Lines & Police Office	Senior Officer
18	Supervision of Works at DIB & DEB	Senior Officer
19	Functions of SDPO	Senior Officer
20	Proceeding Enquiry	Senior Officer
21	Financial Management	Treasury Officer

3. Schedule of field visit during basic training at SVSPA, WB.

Sl. No.	Place of visit	Duration
1.	C.I.D. West Bengal	2 Days
2.	I.B. West Bengal	2 Days
3.	E.B. West Bengal	1 Day
4.	S.C.R.B West Bengal	1 Day
5.	Security Directorate	1Day
6.	Costal Security	1 Day
7.	Traffic West Bengal	1 Day
8.	State FSL	1 Day
9.	State FSM	1 Day
10.	State FPB	1 Day
11.	Training Branch	1 Day
12.	Directorate of Prosecution	1 Day
13.	West Bengal Police Directorate	1 Day
Total		15 Days

4. Schedule of Field Attachment & District Practical Training (Duration: 26 weeks excluding Govt. holidays)

POLICE UNIT	DURATION OF TRAINING	TRAINING INPUT
CIF	3 weeks	Outdoor training (Field Craft) & Counter Insurgency Programme
COs office of SAP Battalions	1 week	Functioning of CO Office and Armed Police Management
Coastal Security	3 days	Function of Coastal Police
Security Directorate	3 days	VIP Security & functioning of Security Directorate
Traffic Branch, WB	2 days	Functioning of Traffic unit and works related to Enforcement of Traffic laws
IB, WB	3 days	Functioning of Intelligence Branch in the State, Intelligence Network
CID, WB	3 days	Functioning of CID in respect of Investigation of Special Offences
SCRB, WB	3 days	Maintenance of crime statistics
Training Branch, WB	2 days	Training management and functioning of Training Branch, WB
Police Station : Rural PS Urban PS	1 month 1 month	Functioning of PS including maintenance of records & registers related to general duties & investigation.
CI office	2 weeks	Supervisory functioning of Circle Inspector maintenance of records & registers related to investigation.
SDPO office	3 weeks	Functioning of SDPO Office including maintenance of records & files related to investigation, progress report on Investigation, Proceeding enquiry & making of Police Arrangements.
District Police Office	2 weeks	Functioning of Police office.
District Police Lines	2 weeks	Functioning of different units of police lines including maintenance of records and registers therein.
DIB office	1 week	Functioning of DIB Office including maintenance of records & files related to intelligence work, passport, VIP Security.
Court office	1 week	Functioning of Court Office including maintenance of records and registers.

5. Progress of Academic Training: Guiding Principle

A. Phases of Training:

Phase – 1: 1st semester (Duration: 1st 5 Months)

During 1st Semester, the trainees will be imparted theoretical & practical lesson on the following subjects:

Paper I: Studies on Criminal Justice & Policing

Paper II: Police Organization, Administration & Management

Paper-III: Police Management

Paper-IV: Appreciation Programme

Paper V: Law & Procedure (without book) (to be commenced from 1st semester, examination will be held in 2nd semester)

Paper – VI: Law & Procedure (with book) (to be commenced from 1st semester, examination will be held in 2nd semester)

Phase – 2: 2nd semester (Duration 7 Months including final examination)

During 2nd Semester, the trainees will be imparted theoretical & practical lesson on the following subjects:

Paper V: Law & Procedure (without book)

Paper – VI: Law & Procedure (with book)

Paper – VII: Investigation of Crime & Court Management

Paper – VIII: Supervision & Management of Police Works

B. Academic Target and review

Monthly Academic target to be fixed up and Monthly Academic review meeting to be conducted under the supervision of DIG, Training, W.B.

C. Modalities of setting questions in the Examination & qualifying marks:

The external question setter of term end final examination shall be provided study materials on the subjects with approved syllabus and model questions and instruction be communicated to set the question papers on the basis of 30% subjective and 70% objective in nature. The qualifying marks will be 40% in each paper.

D. Declaration / publication of result of examination

After completion of 5 months training (1st Semester) written examination on 4 Indoor papers will be conducted. External faculties will set the question papers and evaluate the answer scripts accordingly. Examination cell of college section, SVSPA under supervision of CLI (I) will conduct tabulation work and after having approval of DIG, Training, WB the result of examination will be declared.

Module for Academic Studies

Paper – I:**Marks Allotted – 100,****Periods Allotted - 70****Studies on Criminal Justice & Policing****Module – I (a) Criminal Justice, Human Rights & Police Reforms****Marks - 30**

Sl. No.	Topic	Session
1.	The Concept of Rule of Law & Criminal Justice – Criminal Justice System in India – Reforms of Criminal Justice System in India.	3
2.	Fundamental Rights, Duties & Directive Principle of the State Policy: An Overview	4
3.	Indian Judicial System	2
4.	Concept and Philosophy of Human Rights	2
5.	Human Rights Laws and Conventions	3
6.	National and State Human Rights Commission	3
7.	Guidelines of Human Rights Commission	3
8.	Human Rights Valuation: Case Studies	3
9.	Police Reforms – Major Recommendations of NPC & Different Committees	2
10.	Role of Police in Welfare State – Police - Public Relationship – Code of Conduct for Police	3
11.	Group Discussion and Presentation by the Trainees	1
Total No. of Sessions		29

Module – I (b) Social conflicts & Policing**Marks - 20**

Sl. No.	Topic	Session
1.	Socio Economic Changes: Causes & Consequences	3
2.	Communalism, Casteism, Racism, Terrorism, Extremism, Insurgency in the State & Police Responsibilities	3
3.	Offences against women & Children : Police Responsibilities	3
4.	Land Disputes & Police Responsibilities	2
5.	Industrial Disputes & Police Responsibilities	2
6.	Student Unrest & Police Responsibilities	2
7.	Group Discussion and Presentation by the Trainees	1
Total No. of Sessions		16

Module – I (c) Criminology**Marks - 50**

Sl. No.	Topic	Session
1.	Concept & Classification of Crime – Changing Patterns of Crime	4
2.	Criminological Factors Psychological, Sociological, Economic, Political, Religious	4
3.	Juvenile delinquency – Relevant provisions of JJ Act. Social vices Recidivism	4
4.	Modus Operandi Modus Operandi Analysis - Modus Operandi Bureau and its functions	4
5.	Penology -Concept of penology - Measures for corrections and reformation of criminals Provisions for parole, probation & corrective Institution	4
6.	Victimology - Concept and objective Victim compensation – Co-ordination & co-operation with Government & Non - Government Institutions and Social Activists	4
7.	Group Discussion and Presentation by the Trainees	1
Total No. of Sessions		25

Police Organization, Administration & Management**Module – II (a) Police Organization & Administration****Marks – 50**

(Relevant Provisions of PRB / PRC shall have to be imparted in different modules)

Sl. No.	Topic	Session
1.	Origin & Development of Police Organization in India	2
2.	Relationship Between Police Department & other Government Departments at various administrative levels	3
3.	Central Police Organization: IB, CBI, CRPF, BSF, ITBP, RPF, CISF, NSG, SPG, NCRB	4
4.	Armed Forces and Civil Administration	3
5.	Organizational Set-up of the State Police - Structure & the role of different levels of police set-up- State Police Head Quarter- Range –District / Commissionerate - Sub-Divisional/Circle –Police Station-Police Lines & Police Office.	4
6.	Organization & functions of the Special Police Units- Intelligence Branch/Special Branch – State Armed Police -EFR & CIF – Criminal Investigation Department – Enforcement Branch – Police Telecommunication-State Crime Records Bureau – Government Railway Police.	5
7.	Organization in Aid of police-Special Police Officer- Home Guards – National Volunteer Force-Civic Police Volunteer – Village Police Volunteer – Civil Defence – NGO in Aid of police.	4
8.	Principles of police conduct – Reward & Decorations - Leave Rules – Medical Facilities	4
9.	Group Discussion and Presentation by the Trainees	1
Total No. of Sessions		30

Module – II (b) Leadership & Management in Police**Marks – 50**

Sl.	Topic	Session
1.	Organizational Theory - Human Resource and organizational Development	3
2.	Evaluation of Personality ; Creativity, Values and Ethics	4
3.	Objectives and types of Motivation ; Performance Appraisal	3
4.	Inter personal Relationship	3
5.	Leadership, decision making styles and Empowerment	3
6.	Group Dynamics- Intra and Inter Group Relationships - Team Building	3
7.	Managing Stress and Emotions	2
8.	Managing Change in Organization	2
9.	Dynamics of Relationships - Communication as an effective tool in Relationship Management- Conflict resolution and negotiation skills, Media Management.	4
10.	Managing Intra-departmental Relationships and Role of Dy SPs in Managing inter and intra personal Relationship	2
11.	Group Discussion, Role Play and Presentation by the Trainees	1
Total No. of Sessions		30

Paper – III: Police Management

Full Marks – 100
Periods Allotted -113

Module – III (a) Police Station Management**Marks - 30**

(Relevant Provisions of PRB / PRC shall have to be imparted in different modules)

SI No.	Topic	Session
1.	Functioning of Police Station and Management Concept	3
2.	Duties of the officers and force of PS with reference to PRB and PRC	3
3.	Ideal Infrastructure of Police Station - Caring of Government Properties including Arms & Ammunition and maintaining Relevant records - Malkhana Management	3
4.	Community policing: Concept, Scope & initiatives	2
5.	Dealing with Complainant/victim , witness and accused: Protection of Human Rights	3
6.	Prevention of Crime – Methods and Strategies - Beat system and urban and rural areas - Surveillance: purpose, objects and techniques with reference to PRB/PRC - Collection of Criminal intelligence : Methods & Strategies	5
7.	Supervision of PS Functioning – Inspection of Police Station: Guiding Principles	4
8.	Maintenance of Records and Registers at Police Station: Guiding Principles	3
9.	Functioning and Supervision of Police Station works: Relevant Police Orders.	3
10.	Group Discussion and Presentation.	1
Total No. of Sessions		30

Module – III (b) Law & Order Management**Marks - 20**

SI No.	Topic	Session
1.	Maintenance of L/O : legal aspects and tactical aspects - Dispersal of unlawful assembly : legal aspects and tactical aspects with reference to PRC/PRC	4
2.	Crowd Control & Event Management: Methods & Strategies	3
3.	Riot Control Strategies	2
4.	Group Discussion and Presentation by the Trainee- Role Play	1
Total No. of Sessions		10

Module – III (c) Traffic Management**Marks - 20**

SI No.	Topic	Session
1.	Traffic – Classification – object of Traffic education – Rules to be obeyed by pedestrians.	4
2.	Road Markings, Traffic Lane, One Way Traffic System - Traffic Signs & Signal	5
3.	Common causes of Road accidents & Congestion – Remedies, Pollution (air & noise) created by traffic – Remedies.	5
4.	Road safety – Necessities of Road Safety – Methods to provide Road Safety Education - Preliminary steps at the time of automobile accident – Duty of IO in automobile accidents – Investigation of Motor Accident.	5
5.	Insurance Policy of Motor vehicles and Compensation to victim of Motor Accidents	5
6.	Offences & Punishments under MV Act, MV Rules & CMVR	4
7.	Group Discussion and Presentation by the Trainee	1
Total No. of Sessions		29

Module – III (d) Disaster Management**Marks - 15**

SI No.	Topic	Session
1	Definition as per D.M. Act, 2005 – Reasons for large number of disasters – impact of disasters – types of disasters - An overview of the Disaster Management system, Role of NGOs in disasters	3
2	Disaster Vulnerability of West Bengal	2
3	Fire Prevention, Fire Fighting, Fire Safety Protection tips, and Duties of Police Officers at a fire, Types and degrees of burn injuries, Duties and activities of Police in disasters.	5
4	Group Discussion and Presentation by the Trainee	1
Total No. of Sessions		11

Module – III (e) Security Management**Marks - 15**

SI No.	Topic	Session
National Security & Internal Security		
1	India's National Security – Traditional and Non Traditional threats – Challenges and solution	2
2	Role of Intelligence in National Security – Combating terrorism	2
3	Community participation in National Security Management	2
4	Union War book – State war book	2
5	Concept of internal security, Role of public participation, voluntary organization in internal security.	2
6	Duties of police at the time of internal break down of Law & Order situation in connection with internal security management.	1
7	Group Discussion and Presentation by the Trainee	1
VIP Security		
1.	Categorization of VIPs, Yellow Book, Blue Book, Special Scheme Protectees.	2
2	VIP Convoy – Functions of different cars of Convoy. Duties of the in-charge of the Pilot Car & Escort Car.	2
3	Three Pillars of VIP Security – ASL, ASC, ACM	2
4	Security for VIPs in residence, office and during movements of VIPs. Duties of PSO.	4
Security of Vital Installation and Protective Duties		
1	Need & Importance of security of Establishment. Safeguarding of industrial establishment / vital installation (e.g. Airport, Ordnance Factories etc.).	5
2	Tactical aspect of security and Guard duties, Planning & deployment of security forces in Extremist & Insurgency affected areas, a brief note on camp / PS Security management.	5
3	Group Discussion and Presentation by the Trainee-	1
Total No. of Sessions		33

Module – IV (a) Language Appreciation Programme

SI No.	Topic	Sessions
1	Basic capacity building on reading, writing and speaking skill <ul style="list-style-type: none"> • Hindi for Bengali trainees • Bengali for Non - Bengali trainees. 	9
2	Group Discussion	1
Total No. of Sessions		10

Module – IV (b) Telecommunication Appreciation Programme**Marks - 20**

SI No.	Topic	Sessions
1	Basic capacity building on accessing Telecommunication system (Theoretical)	5
2	Basic capacity building on accessing Telecommunication system (Practical)	4
3	Group Discussion	1
Total No. of Sessions		10

Module – IV (c) Computer Appreciation Programme**Marks -50**

SI No.	Topic	Sessions
1	Introduction to Computers, Office Automation and Communication Equipments & their importance in Police Functioning	4
2	Hardware, Systems & Software: And Introduction - Basic capacity building in computer handling, Storage Device, Office Application, Communications & Networking (Theoretical)	5
3	Software: Operating System & Application Software	5
4	Basic capacity building in computer handling and navigation (Practical hands-on-practice)	5
5	Overview of Police Application Software in West Bengal & Kolkata Police [Special emphasis on CCTNS Project]	5
6	Demo Data feeding in CCTNS Offline software	5
7	Group Discussion	1
Total No. of Sessions		30

PAPER – V: LAW & PROCEDURE (WITHOUT BOOK)

Full Marks – 100

[Periods on IPC, Cr.PC, I.EV Act. & Minor Acts. are already allotted to Paper VI (Law & Procedure (with book))]

Module – V (a) Jurisprudence & legal Concept

Marks – 10

Periods -10

Sl. No.	Topic	Session
1.	Definition of Jurisprudence, Concept of Justice – Principles of Natural Justice – Administration of Justice	3
2.	Criminal Justice System – Inquisitorial and Adversarial Systems of Criminal justice Administration	3
3.	Mental elements of crime-Mens rea – concept of criminal liabilities	3
	Group Discussion	1
Total No. of Sessions		10

Module – V (b) Indian Penal Code

Marks Allotted – 30

[Periods are already allotted to Paper VI (Law & Procedure (with book))]

SI No.	Topic
1.	General Explanation (Sec 11,19,20,21,22,23,24,25,28,29,30,34,39,52,52A) General exception (Sec 76 -106 IPC)
2.	Of offences against the public tranquility (141 to 153B, 157 to 160)
3.	Offences against the human body (Sec 299 to 377)
4.	Offences against property (Sec 378 to 420, 425, 426, 435, 436, 441 to 448 + 454 to 461)
5.	Cruelty by husband or relatives of husband (498A & 304B)

Module – V (c) Criminal Procedure Code

Marks Allotted – 30

(Relevant Provisions of PRB / PRC shall have to be imparted in different modules)

[Periods are already allotted to Paper VI (Law & Procedure (with book))]

SI No.	Topic
1.	Relevant Definitions (Sec 1, 2a, 2c, 2d, 2g, 2h, 2i,2k, 2l, 2n, 2o, 2r, 2s, 2u, 2w, 2wa, 2x, 2y) Law relating to prevention of crime and Maintenance of public order (Sec 107,109,110,149, 150)
2.	Law relating to arrest of persons Power & procedure of arrest - Right of Arrested persons with reference to NHRC guidelines & directives of Supreme Court (Sec 41 to 60A, 129 & 151 Cr. P.C.)
3.	Law relating to Search & Seizure Search & Seizure: Procedure & Practice – Provision of Cr.PC (Sec 93 to 104, 165 & 166)
4.	Investigation & Police Procedures Provisions of Cr.PC (Sec 154- 176)
5.	Provisions as to Bail Bail in Bailable offence and Non-bailable offence, Anticipatory Bail (Sec 436-439)

Module – V (d) Indian Evidence Act**Marks Allotted – 15****[Periods are already allotted to Paper VI (Law & Procedure (with book))]**

SI No.	Topic
1.	Relevant Definitions (Sec 1,3,4) Relevancy and admissibility of evidence (Sec 5 to 11, 14, 15)
2.	Admission and confession (17,18, 24 to 30)
3.	Presumptions (3,4,105,112,113A, 113B, 114A)
4.	Relevancy of opinion evidence (Sec 45 to 47A, 51)
5.	Statement of persons who cannot be called as witness – Particularly with reference to dying declaration Sec 32(1)

Module – V (e) Special & Local Laws**Marks Allotted – 15****[Periods are already allotted to Paper VI (Law & Procedure (with book))]**

SI No.	Topic
1.	The Police Act 1861, Sec- 1 to 5, 7 to 10, 12 to 31, 34, 34A, 34B, 42, 44, 46.
2.	The Calcutta Police Act 1866. Sec. 3 to 5, 9B, 10A, 13A, 13B, 13C, 14, 20A, 21, 25, 29, 32, 35, 43C, 43D, 62, 62A, 62C, 66, 68, 68A, 71A, 72, 76, 79, 80, 80A, 80B, 80C, 81, 100, 101, 102A
3.	The Motor Vehicle Act 1988, Sec- 2(6),(7), (10), (15), (16), (21), (25), (26), (27), (40) Sec- 3,4,56, 59, 87, 88, 93, 112, 114, 115, 116(4), 128, 129, 130, 133, 134, 140, 146, 160, 177 to 197, 200, 201, 202, 203, 206, 207, 209.
4.	The NDPS Act 1985, Sec – 2, 7A, 8, 8A, 9 to 14, 15 to 32, 36, 36A, 37, 41 to 50, 55 to 58, 68A to 68E.
5.	The Arms Act 1959, Sec 2 to 32, 35 to 39, 45.
6.	The Immoral Traffic (Prevention) Act 1956. Sec. 2(a), 2(aa), 2(b), 2(ca), 2 (cb), 2(f), 2(i), 2(j), 3 to 9, 13 to 15, 16, 18, 20, 22A.
7.	The Explosive Substance Act 1908, Sec 2 to 7.
8.	The protection of children from sexual offences Act 2012, Sec 2,(a)(b)(c)(d)(f)(i), 3 to 12, 13 to 15, 16, 17, 19 to 23, 24 to 27, 29 to 31, 37, 41, 42, 42A.
9.	The Juvenile Justice (Care & Protection of Children) Act- 2000, Sec- 2(d) (e) (f) (g) (k) (l) (o) (q) (u) (w), 4, 6, 8to 10, 12, 13, 15 to 18,21, 23 to 29, 31, 32, 34, 37, 42, 44, 49, 63.

Module – VI (a) Indian Penal Code

Marks Allotted - 30

Sl No.	Topic	Session
1	Introduction to the Indian Penal Code	1
2	Preamble and sections (Sec 1 to 5)	3
3	General explanations (Sec 6 to 52A)	5
4.	Of punishment (Sec 53 to 75)	5
5.	General exception (Sec 76 -106 IPC)	7
6.	Of Abetment (107 to 120)	3
7.	Criminal conspiracy (Sec 120A to 120B)	2
8.	Of offences against the State (Sec 121 to 130)	3
9.	Of offences against the public tranquility (141 to 160)	4
10.	Offences by or Relating to Public Servant (Sec 166, 166A, 166B,167, 168 to 170, 171)	4
11.	Of contempt of the Lawful Authority of Public Servant (Sec 172 to 190)	4
12.	Of False Evidence and offences against Public Justice (Sec 191 to 193, 195A,196, 201, 202, 211, 212, 216, 217, 218, 221 to 225B, 228A, 229A)	4
13.	Of offences affecting the public health, safety convenience Decency and Morals (Sec 268, 269, 279, 290,292 to 294)	4
14.	Of offences relating to coin and Govt. stamps (Sec.230 to 245, 248, 250, 251, 255, 257, 261, 263A)	3
15.	Of offences relating to religion (Sec 295 to 298)	3
16.	Offences against the human body (Sec 299 to 377)	9
17.	Offences against property (Sec 378 to 420, 425, 426, 435, 436, 441 to 448, 454 to 461)	9
18.	Cruelty by husband or relatives of husband (498A+304B)	3
19.	Offences relating to documents and to property marks (Sec 463 to 465, 468, 469, 471 to 474, 477A, 489A to 489E)	4
20.	Of Offences relating to marriage (Sec 494, 497 and 498)	2
21.	Of Defamation (Sec 499, 500 to 502)	2
22.	Criminal intimidation, insult & annoyance (Sec 503, 506, 507, 509, 510)	2
23.	Attempts to commit offences (Sec 511)	1
24.	Recent Amendments on IPC	2
26.	Group Discussion and Presentation , lecture by Practicing lawyer / retired judges on overall rational implementation and significance of various provisions of IPC	1
Total No. of Sessions		90

(Relevant Provisions of PRB / PRC shall have to be imparted in different modules)

Sl No.	Topic	Session
1.	Introduction : Object & Importance of procedural of Law – Applicability & Functionaries under Cr. P.C.- Definitions and classification of offences. (Sec 1, 2a, 2c, 2d, 2g, 2h to 2o, 2r, 2s, 2u to 2w, 2wa, 2x)	5
2.	Arrest, Custody and Escort & TI Parade Arrest: Meaning & purpose – Arrest with & without warrant – Arrest how made – After Arrest procedure – Right of Arrested persons with reference to NHRC guidelines & directives of Supreme Court (Sec 41 to 60A)	8
3.	Process for compelling appearance Summons – Warrant – Proclamation & Attachment – Search & Seizure: Procedure & Practice – Search with and without Warrant Provision of Cr.PC (Sec 61 to 83,)	8
4.	Law Relating to Search to Seizure (91 to 93, 97, 98, 100 to 103)	4
5.	Maintenance of public order and tranquility (Sec 129 to 135, 144 to 148)	4
6.	Preventive actions of Police Obligation of Police – People’s obligation to Police – Preventive Arrests by Police – Security for keeping peace & good behaviour (Sec 36 to 40, 149 to 153, 106 to 110, 116, 122)	4
7.	Investigation & Police Procedures Provisions of Cr.PC (Sec 154- 176)	10
8.	Bail & Bonds Provisions as to Bail Basic concept on Bail – Bail in Bailable & Non-bailable offences – Anticipatory Bail – Cancellation of Bail (Sec 436-439, 441(A), 446, 446A)	5
9.	Disposal of Property (Sec 451 to 459)	3
10.	Victim Compensation (357, 357A, 357B, 357C)	3
11.	Criminal trial & role of Police (a) Criminal Courts: Classification, Powers & Jurisdictions (Sec 3, 4, 6 to 35) (b) Cognizance of offences – Role of Public Prosecutor – Deposition of witness – Compounding of offences – Disposal of Property – Plea-bargaining (Sec 190 to 199, 200 to 204, 206 to 209) (c) Outline of Criminal trials: Summon Case & Warrant Case, Summary trial & Court of Session trial (Sec 206 & 260, 225 to 236, 238, 273, 274, 275, 280, 284, 291, 293, 294, 298, 299, 300, 313, 320, 321, 265A to 265L)	10
12.	Recent Amendments on Cr.P.C.	2
14.	Group Discussion and Presentation , lecture by Practicing lawyer / retired judges on overall rational implementation and significance of various provisions of Cr.P.C.	1
Total No. of Sessions		67

Module – VI (c) Indian Evidence Act

Marks Allotted - 20

SI No.	Topic	Session
1.	Introduction : Concept & classification of evidence – The best evidence rule – Fact & facts in issue (Sec: 1,2,3)	2
2.	Relevancy of facts (Sec 5 to 11, 14, 15)	3
3.	Admission and confession (17,18, 24 to 30)	2
4.	Statement of persons who cannot be called as witness – Particularly with reference to dying declaration Sec 32(1)	2
5.	Relevancy of opinion evidence (Sec 45 to 47A, 50, 51)	4
6.	Character evidence (Sec 52 to 54, 53A)	2
7.	Facts which need not be proved (Sec 56, 58)	2
8.	Oral & Documentary evidence (Sec 22, 22A, 34,35, 36, 59 to 67A, 73, 73A, 74 to 78, 90, 90A)	4
9.	Burden of Proof : Nature & Principle (Sec- 101 to 110)	2
10.	Presumptions (3,4,105,112,113A, 113B, 114A)	2
11.	Appreciation of evidence, witness & examination (Sec 118, 119, 125, 132, 134, 135 to 138, 141 to 143, 145, 146, 154, 157, 159,160, 165, 167)	4
13.	Group Discussion and Presentation, lecture by Practicing lawyer / retired judges on overall rational implementation and significance of various provisions of Evidence Act.	1
Total No. of Sessions		30

Module – VI (d) Special & Local Laws

Marks Allotted - 20

SI No.	Topic	Session
1.	The Police Act 1861, Sec- 1 to 5, 7 to 10, 12 to 31, 34, 34A, 34B, 42, 44, 46.	2
2.	The NDPS Act 1985, Sec – 2, 7A, 8, 8A, 9 to 14, 15 to 32, 36, 36A, 37, 41 to 50, 55 to 58, 68A to 68E.	2
3.	The Arms Act 1959, Sec 2 to 32, 35 to 39, 45.	2
4.	The Indian Explosive s Act 1884, Sec- 4, 5, 6, 6A, 6B, 8, 9B, 13, 15, 17.	2
5.	The Explosive Substance Act 1908, Sec 2 to 7.	2
6.	The Prevention of Damage to public property Act 1984, Sec 2 to 5.	2
7.	The protection of children from sexual offences Act 2012, Sec 2,(a)(b)(c)(d)(f)(i), 3 to 12, 13 to 15, 16, 17, 19 to 23, 24 to 27, 29 to 31, 37, 41, 42, 42A.	2
8.	The Motor Vehicle Act 1988, Sec- 2(6),(7), (10), (15), (16), (21), (25), (26), (27), (40) Sec- 3,4,56, 59, 87, 88, 93, 112, 114, 115, 116(4), 128, 129, 130, 133, 134, 140, 146, 160, 177 to 197, 200, 201, 202, 203, 206, 207, 209.	2
9.	The Information Technology Act 2000 Sec.2(1)(a), 2(1)(ha), 2(1)(i), 2(1)(j), 2(1)(k), 2(1)(l), 2(1)(o), 2(1)(p), 2(1)(q), 2(1)(r), 2(t), 2(ta), 66, 66A to 66F, 67, 67A, 67B, 74, 77, 78, 80, 81, 84, 84A	2
10.	The SC & ST (Prevention of atrocities) Act 1989, Sec-2, 3, 4, 6, 8, 14, 15,17, 18, 20, 22.	2
11.	The Immoral Traffic (Prevention) Act 1956. Sec. 2(a), 2(aa), 2(b), 2(ca), 2 (cb), 2(f), 2(i), 2(j), 3 to 9, 13 to 15, 16, 18, 20, 22A.	2
12.	The Right to Information Act 2005, Sec -2 to 26	2
13.	The Protection of Women from Domestic Violence Act 2005. Sec. 2(a), 2(b), 2(e), 2(f), 2(g), 2(k), 2(n), 2(o), 2(r), 2(s), 2(t), 3, to 10, 16, to 24, 32	2
14.	The Prohibition of Child Marriage Act 2006 Sec. 2(a), (b), (c), (f), 3, 4, 9, 10, 11, 12, 15, 16, 48.	2
15.	The Dowry Prohibition Act-1961, Sec- 2, 3, 4, 4A, 6, 7, 8, 8A.	2
16.	The Juvenile Justice (Care & Protection of Children) Act- 2000, Sec- 2(d) (e) (f) (g) (k) (l)	2

Sl No.	Topic	Session
	(o) (q) (u) (w), 4, 6, 8to 10, 12, 13, 15 to 18,21, 23 to 29, 31, 32, 34, 37, 42, 44, 49, 63.	
17.	Indian Railways Act, 1989. Sec 2(17), 2(19), 2(21), 2(23), 2(28), 2(29), 2(31), 2(37), 49 to 60, 137, 139, 140, 141to 145, 147, 150, 151, 155 to 157, 160, 162, 164, 165, 167, 168, 174, 179.	2
18.	Representation of People Act-1951, Sec- 2(b), (bb),(c) (cc), (d) , (e), (f), 125 to 127, 129 to 133, 134B, 135A, 135C, 136.	1
19.	Consumer Protection Act-1986, Sec- 2(d), (e), (f), (g), (h), (nnn), (o), (oo), (q), (r), 5, 6, 8A, 8B, 9 to 13.	1
20.	UAPA Act, 1967. Sec. 2(1)(a), 2(1)(e), 2(1)(k), 2(1)(i), 2(1)(l), 2(1)(m), 2(1)(n), 2(1)(o), 2(1)(p), Sec. 3, 4, 5, 8, 10 to 14, 15to23, 35 to 40, 43, 43A to 43F, 44, 45, 51.	2
21.	The Prevention of Insults to National Honour Act 1971, Sec. 2, 3, 3A.	1
22.	Sexual Harassment of women at work place (Prevention, Prohibition & Redressal) Act, 2013. Sec. 2 (all), 3 to 18.	1
23.	Official Secret Act, 1923. Sec. 2(2), 2(5), 2(6), 2(8), 2(10), 3, 4, 6, 7, 9 to 12, 14, 15	1
State Acts		
24.	The WB Maintenance of Public Peace & Order Act-1972, Sec-2(a), (b), (c), (g), 6 to 12, 15, 18, 19.	1
25.	The WBGPC Act -1957, Sec 2(a), (b), (c), 3 to 6, 9 to 12.	1
26.	The BCLA Act-1942, Sec- 2, 3, 4.	1
27.	The West Bengal Excise Act-1909, Sec 2(1), (3), (6), (6A), (7), (7A), (9), (12A), (13), (14), (16), (19), (20), 9, 13, 20, 46A, 70, 72 to 74.	1
28.	The West Bengal Animal Slaughter Control Act 1950, Sec- 3(i), (iv), (v), 4, 5, 7, 8, 12.	1
29.	The Calcutta Police Act 1866. Sec. 3 to 5, 9B, 10A, 13A, 13B, 13C, 14, 20A, 21, 25, 29, 32, 35, 43C, 43D, 62, 62A, 62C, 66, 68, 68A, 71A, 72, 76, 79, 80, 80A, 80B, 80C, 81, 100, 101, 102A	1
30.	The Calcutta Suburban Police Act 1866. Sec. 3B, 4, 4A, 7, 8A to 8C, 14A, 16, 17C, 17B, 18, 38A, 39A, 39C, 40, 41, 43, 44, 47B, 47C, 48A, 48B, 49A.	2
31.	Group Discussion and Presentation , lecture by Practicing lawyer / retired judges on overall rational implementation and significance of various provisions of Minor Acts	1
Total No. of Sessions		50

Sl.	Topic	Sessions
1.	General Principles and Procedure of investigation- stages of investigation	2
2.	Registration of FIR and its importance: Legal formalities to be observed in recording of FIR, Cancellation of FIR and transfer of cases – Points to be observed by Supervisory Officers.	5
3.	Scene of crime Management: Inspection & guarding of PO- Sketching – photography- Note taking – searching and identification of evidence- Handling, lifting packing, labeling, sealing, forwarding of exhibits - Points to be observed by Supervisory Officers.	6
4.	Search & Seizure and recovery of property: Search & Seizure: Legal Principle – Preparation of seizure list / label - Points to be observed by Supervisory Officers.	6
5.	Examination of Witnesses & recording of Statements - Points to be observed by Supervisory Officers.	6
6.	Interrogation of accused and suspects: Technique of interrogation & legal formalities to be observed as per Apex Court & NHRC- Judicial and extra judicial confession- Points to be observed by Supervisory Officers.	6
7.	Medical Examination & Inquest	5
8.	Arrest, Custody & Remand - Points to be observed by Supervisory Officers.	5
9.	Identification parade (persons & property)	4
10.	Documentation of Investigation : Writing case diary, submission of Evidence Chart & Memo of evidence- Filing charge sheet and final report: Principles & Procedure- Disposal of case properties - Points to be observed by Supervisory Officers.	5
11.	Investigation of specific offences by Dy. SPs 1) Offences against of SC & ST 2) Offences under Prevention of Corruption Act. 3) Offences under UAPA Act.	5
12.	Practical exercise on examination of scene of crime – scientific technique in searching traces and clues – Preparation of rough sketch map and index and preparation of seizure list with label - Reconstruction of crime scene and queries to be made to expert.	9
13.	Supervision of Non SR & SR Cases: Guiding Principles	5
	Group Discussion and Presentation by the Trainee	1
Total No. of Sessions		70

Sl	Topic	Session
Forensic Science		
1.	Importance Scope and Possibilities of Forensic Science in Investigating of Cases	2
2.	Forensic Science Laboratories and related Institutions, their role	3
3.	Examination of Scene of Crime and Collection of Physical Evidence: Principles and Possibilities	3
4.	Finger Prints, Palm Prints & Foot Prints	3
5.	Identification through Physical Evidence: Hair, Fibers, Seeds etc.	3
6.	Identification through Biological Evidence: Blood, Bone, Saliva etc.	4
7.	Other Physical Evidence: soil, Dirt, Glass, Paint etc.: Identification, collection and Preservation	4
8.	Collection and Preservation of liquor, Drugs, Fuels and Explosives, Fire Residue, Residue of Explosive	5
9.	Collection and Packing of Fire Arms, Cartridge, Bullets and other materials relating to firing	5
10.	Poison and Poisonous Substances, Identification, Classification and Characteristics	5
11.	Use of Modern Gadgets – Polygraph, Infrared SAM, GCMS, UTN, HPLC, FTIR, HPTLC	5
12.	Handwriting and Forged Documents Examination and Analysis	4
13.	Group Discussion and Presentation by the Trainees	1
Forensic Medicine		
1.	Scope and Importance of Forensic Medicine	2
2.	Identification of living and dead persons, DNA fingerprinting	3
3.	Medico legal Aspects of Homicide, Suicide, Accident; Death due to starvation, Heat and Cold	4
4.	Violent Asphyxial death by Hanging, Throttling, Suffocation, Drowning etc.	5
5.	Cause of death ,appreciation of autopsy report	3
6.	Estimation of time passed since death	3
7.	Classification and medico-legal importance of wounds; injury due to fire arms	3
8.	Medico legal aspects of Rape and other sexual offences ,Infanticides and criminal abortion	3
9.	Medico legal aspects of poisoning cases	3
10.	Medico legal aspect of death	2
11.	Forensic psychiatry – true and feigned insanity	1
12.	Group Discussion and Presentation by the Trainee	1
Total No. of Sessions		80

Sl	Topic	Session
1	Trial of cases – Importance -stages of trial and court procedures	5
2	Protection & Production of witnesses	5
3	Coordination with PP/APPs	4
4	Review of pending trials, appeals & procedures, etc.	5
5	Group Discussion and Presentation by the Trainee	1
Total No. of Sessions		20

SI	Topic	Session
1	Construction, Direction, Control and Supervision of Police Organisation: Relevant provisions of – a. The Police Act 1861 b. Calcutta Police Act 1866 c. Police Regulations Bengal d. Police Regulations Calcutta e. Police Orders & Govt. Orders	7
2	Police Arrangement : Drawing up & Execution	4
3	Inspection & Visit a) Inspection of PS, TOP, EF Lines b) Inspection of Court – Checking of Cash Book, Malkhana Register & Security Bonds c) Visit of Camps – Camp Security and Camp Management	6
4	Handling Judicial Matters - Handling of Magisterial & Judicial Enquiries – Legal Formalities to be Observed in Case of Death in Police Custody & Death by Police Firing - Contempt Proceeding Against Police: Legal formalities to be observed.	6
5	Election Management & Supervision of Cases Relating to Election Offences	4
6	Group Discussion	1
Total No. of Sessions		28

Module – VIII (b) Supervision of Police Units & Disciplinary Aspects

Marks - 40

SI	Topic	Session
1	Supervision of Works of Different Police Units: a. Supervision of Works at Police Office b. Supervision of Works at Police Lines c. Supervision of Works at DIB & DEB d. Functions of SDPO	8
2	Disciplinary Aspects Conduct rules- Violation of conduct rules – Departmental Proceedings - Appeal rules	4
3	Group Discussion	1
Total No. of Sessions		13

Module – VIII (c) Financial Management

Marks - 20

SI	Topic	Session
1	Financial Management in Police Units : a. Relevant Provisions of the W.B. Financial Rules. b. Relevant Provisions of the W.B. Treasury Rules. c. Relevant Govt. Orders d. Relevant Police Orders	6
2	Police Budget Study	2
	Group Discussion	1
Total No. of Sessions		9